



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**SW. SMT. INDIRA GANDHI SHASKIYA KANYA
MAHAVIDYALAYA SHIVPURI**

**NEAR GANDHI PARK NEW BLOCK SHIVPURI M.P.
473551**

<http://www.mphighereducation.nic.in/igggcshivpuri>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sw.Smt. Indira Gandhi Shaskiya Kanya Mahavidyalaya Shivpuri M.P. is situated on the National Highway 3 on Agra Bombay Road Dist Shivpuri M.P. This institute had come into existence in 1982 as a Under Graduate college in which only arts faculty was running here. But from 1999 two new wings of science & commerce are started. Since 1999, the institute was being administrated and guided by galaxy of eminent educationalist in the subsequent years.

The college has 4.943 acres land in its possession. The college campus has well maintained double floor building for teaching- learning and administration purposes. Sports facilities, Green Campus, Pure Drinking Water, cycle stand, college approach road, girls common room are also available in the college for all round development of the students. This institute is well covered by a boundary wall for security of campus. The college campus is covered by SWAN Internet Connection and free WI-FI JIO connection.

Through the above development and activities we expect to provide qualitative education, all round development and to achieve superb grade by NAAC. This institute is looking forward to the Peer Team visit and benefit from their cooperation and valuable suggestions.

Vision

- To provide holistic education to girls students in order to foster honesty, competency and professionalism in them.
- The vision of our college is to shape the young girls students into good human beings and citizens who will contribute to the democratic values of equality, liberty, secularism, social harmony and welfare of the weaker sections of the society.

Mission

- To educate and authorize the learners to realize their potential through righteous blending of knowledge skills and values for serving society.
- Help students, staff and teachers to understand the importance of values and professional ethics to ensure lasting happiness and prosperity.
- To develop technical skills.
- To face challenges of society.
- To develop language skills and computer awareness to face modern need.
- To promote core values and work place values.
- To inculcate value education in girls students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The institute has its own building with 200x100 square meter land.
- This college is the only government girls college in the shivpuri district where students come from rural background to pursue for higher education.
- Permanent faculty with highest qualification.
- Smart class room facility with 100 seating capacity.
- Regular supply of electricity with power backup.
- Drinking water facility is available with Aquaguard machine.
- Parking facility is also available.
- SWAN connection/WIFI connection is available.
- There is no case of ragging
- There is no case of women molestation.
- It being a Girls College 100% Girls students are enrolled here.
- There is near about 0% cases of CM help line.
- There are no RTI cases registered against this institution.
- More than 80% students of SC/ST and OBC categories are enrolled in this institution.

Institutional Weakness

- Lack of teaching staff as per the teacher student ratio
- Lack of Non Teaching Staff
- Lack of professional/vocational courses.
- Lack of Class rooms
- Lack of auditorium.
- Lack of Lab technicians in various labs and lab attendant in all the existing labs

Institutional Opportunity

- The institution provides an environment to the students for preparation in competitive examination by providing, guidance and reading materials.
- The college provides various programs under N.S.S, NCC Youth festival, Personality Development and Sports etc. for the overall personality development of the Students.
- Well furnished lab available for computer knowledge.
- MoU is signed for Solar power generation.
- Two new faculties of Science and Commerce have been started from 1999
- The lab is well furnished with computers and a separate reading room.
- Well maintained college website updated time to time.
- Well Co-operative JANBHAGIDARI SAMITI.
- Cycle stand for the safety of the vehicles of the students and the staff.

Institutional Challenge

As the students of our institution are mostly from rural background, the challenges of the institution are to boost them to reach and meet the global Market in the present day scenario.

Due to lack of Professional/Vocational courses in this institution there is a big challenge to invite the Placement Companies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution has a curriculum designed by Jiwaji University Gwalior in accordance with the norms set by the Dept. of Higher Education, M.P. The institution takes every measure for the effective implementation of the curriculum. Co-curricular activities are also conducted. Workshops, debates, seminars, job oriented projects help to develop the unrevealed potential and skills of students. Students do take part in the extracurricular activities in Youth Festival, Annual Function, Sports etc. which aims at the development of the character and values which help and build them to be responsible citizens of the nation.

Teaching-learning and Evaluation

From the year 2012-13, the process of admission has been online by M.P. Higher Education and hence gives a transparent and fair method. Definite percentage of seats is reserved for various categories like SC/ST/OBC students. Due weightage in admission is given to outstanding achievers in sports and other curricular activities. Our college initiates innovative methods of teaching, learning and evaluation like group discussion, OHP, charts, learning through Smart Class etc. which make learning a process of construction of knowledge. The teachers prepare teaching plan and maintain a work diary. The faculty members are motivated constantly for taking part in refresher and orientation courses conducted by Academic Staff College of India (A.S.C.I.) The library is partly computerized and the laboratories are well equipped to improve the quality of teaching and learning. Evaluation system is performed through continuous comprehensive evaluation (CCE), project, internship, yearly examinations and semester examinations.

Research, Innovations and Extension

The institution promotes research culture among faculty members. Three members of the faculty have been awarded Ph.D. degree, during this period, One faculty member has completed Minor Research Project (M.R.P.) which was funded by UGC. Faculty is also actively engaged in publishing research papers in regional, national and international journals. College renders peerless services to the society through N.S.S. and NCC. The N.S.S. carries out various programs recognized for their outstanding achievement. To strengthen the support services with regard to placement of students, the career cell is striving hard by guiding students through workshops and counseling.

Infrastructure and Learning Resources

The infrastructure of the college has been expanded to meet the requirement of curriculum and student related activities. The college has a well maintained campus spread over 4.943 acres of land area. In all twenty three rooms are there in college which include ICT enabled Smart classroom and six lab. Library materials are open to all the users including staff and students. There is a reading room attached with library where the students and teachers can sit and read.

Student Support and Progression

Our college provides quality education that imparts knowledge skills and values created for becoming responsible citizens. Students are given necessary support, guidance and counseling for their overall development and progress. Scholarships are given to those students who belong to SC/ST/OBC and economically weaker section. Books are issued during the academic session from Book Bank Yojana. Slow learners are supported well to avoid dropouts through extra classes and Faculty members provide counseling to students for preparation of competitive exams like bank, civil services etc. Swami Vivekanand career cell is active in the institute for skill development. The institute also has an alumni association. The transformation change experienced by the students from admission level to exit level stands as proof of the excellence in student support system offered by the college.

Governance, Leadership and Management

The efficient governance provided by the head of institution and with the district administration upholds an eminent environment in the institute. The leadership leads to college with clear vision and wisdom of the institution. This institution has strong urge for excellence and will continue to pursue it. The statutory bodies like IQAC, finance committee, administration, examination, purchase, anti-ragging committees work directly under the supervision of the Head of the Institute and the coordination helps in creating a positive and wholesome environment which is the core value of the institution.

Institutional Values and Best Practices

Institution has made innovative and flawless efforts helpful in achieving academic excellence; moral and ethical values such as social justice, eco consciousness, sense of equality are inculcated in the minds of students through community oriented extension services carried out by the institution. To promote research activities, the college encourages faculty members to take part in research work, seminars and conferences. Institute has adapted to best practice such as Extra Coaching N.S.S. and NCC The Extra Coaching helps in improving the academic skills of socially backward classes. N.S.S. and NCC unit helps in empowerment and mentaning decipline in youth through imparting holistic education to make them responsible citizen of the society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SW. SMT. INDIRA GANDHI SHASKIYA KANYA MAHAVIDYALAYA SHIVPURI
Address	NEAR GANDHI PARK NEW BLOCK SHIVPURI M.P.
City	SHIVPURI
State	Madhya Pradesh
Pin	473551
Website	http://www.mphighereducation.nic.in/igggcshivpuri

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	N.K.JAIN	07492-221183	9713324661	-	girlscollegeshivpur i38@yahoo.in
IQAC / CIQA coordinator	PRADEEP KUMAR BHARGAVA	-	9584009515	-	pradeepbhargava9584@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	25-09-1982			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Madhya Pradesh	Jiwaji University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	18-07-1998		View Document	
12B of UGC	18-07-1998		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR GANDHI PARK NEW BLOCK SHIVPURI M.P.	Urban	4.943	2400

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Hindi	12	higher secondary	Hindi	420	340
UG	BA,English	12	higher secondary	Hindi	420	31
UG	BA,Political Science	12	higher secondary	Hindi	420	292
UG	BA,Sociology	12	higher secondary	Hindi	420	300
UG	BA,Economics	12	higher secondary	Hindi	420	132
UG	BA,Geography	12	higher secondary	Hindi	420	71
UG	BA,Home Science	12	higher secondary	Hindi	420	50
UG	BSc,Physics	12	higher secondary	Hindi	180	57
UG	BSc,Chemistry	12	higher secondary	Hindi	360	173
UG	BSc,Mathematics	12	higher secondary	Hindi	180	57
UG	BSc,Zoology	12	higher secondary	Hindi	180	116
UG	BSc,Botany	12	higher secondary	Hindi	180	116
UG	BCom,Commerce	12	higher secondary	Hindi	360	227

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	5				0				8			
Recruited	3	2	0	5	0	0	0	0	5	3	0	8
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	8	6	0	14
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	2	0	0	0	0	0	3	0	8
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	0	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	0		3	
		Others		Total
		0		3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	809	0	0	0	809
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	135	124	117	168
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	9	8	12	10
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	330	296	349	376
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	250	241	208	206
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	11	30	24	14
	Others	0	0	0	0
Total		735	699	710	774

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 92

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	15	15	15	15

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2031	1898	1868	1964	1967

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
195	180	180	180	180

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
227	221	194	223	153

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	10	10	11	11

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	13	13	13

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 12

Number of computers

Response: 14

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.47	4.42	4.12	26.05	3.53

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

We adopt unified Syllabus provided by the State Govt. of M.P. and Jiwaji University Gwalior. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

Academic Calendar:

Academic Calendar is provided by HED of Govt. of M.P. and Jiwaji University Gwalior Academic Schedule and requirements at the departmental level as per the action plans formed.

Lesson Plan:

A Lesson plan includes course outcomes, course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each semester and yearly courses. It gives an insight how the lecture class will be handled throughout the semester/Year

Meeting the Vision and Mission:

The faculty adopted Vision and Mission which match with the Institutional Vision and Mission. Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

File Description	Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-

on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The cross- cutting issues like gender, environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all students. The curriculum designed by the university itself does include many of these aspects such as the subjects namely Professional Ethics and Moral Values in the first Year and Environmental Studies in second Year.

There are various committees which take care of the students such as:

(i) Women Grievance Committee It is formed only by female faculty members consisting of one coordinator and two staff members We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline maintained in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. The women cell is capable of dealing the cases very confidently with its team.

(ii) Anti-Ragging Committee:

As per the guidelines of UGC and the University, an Anti-Ragging Committee has been constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without disclosing her identity in case of any inconvenient incident.

(iii) Human Rights:

The institute conducts various programs related to Human Rights to provide awareness among students. Voter's Day Program, Blood Donation camp, Swachhh Bharat Abhiyan, Health Awareness Programs,

Tree and saplings Plantation and beti bachao

(iv) Discipline Committee:

This committee is formed by the head of the institute and four faculty member from different departments. This committee plays a vital role in the maintenance of discipline of the institute in all respect. In day to day functioning of the college as well as any special occasion or any programs, the presence of the committee and control is mandatory.

File Description	Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 32.24

1.3.3.1 Number of students undertaking field projects or internships

Response: 245

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above**Response:** A.Any 4 of the above

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:**A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected****Response:** C. Feedback collected and analysed

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.01

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 66.55

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
261	263	229	253	212

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
390	360	360	360	360

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 80

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
195	176	143	90	131

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

1- The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks and the entry level test conducted by each department. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The tutors of the respective classes of UG extend their valid support in classifying the students with reports based on observation and class tests.

2- The institution organizes Orientation programs/Induction programs for freshers' at the college level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. This process helps as a base for monitoring the future progress of the students.

Strategies adopted for slow learners

1- Extra Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the struggling learners to improve subject knowledge and helps them catch up into their peers. Group Study System is also encouraged with the help of the advanced learners. Academic and personal counseling are given to the slow learners by the Subject teacher, mentor and the counseling cell. Bilingual explanation and discussions are imparted to the slow learners after the teaching hours for better understanding are frequently organized time to time. Provision of simple and standard lecture notes/course materials are provided to the students according to their needs.

Assignment and Student Seminars on contemporary topics are organized time to time to enable

them for placement Advanced Learners are provided coaching classes for competitive exams. Students representing the college in various intercollegiate meets are provided with the benefit of retest. The above facilities are also provided to those students who participated in various inter collegiate and inter university activities. Participation of the students in the in - house competitions such as Debate, Group Discussion, Problem Solving –Decision Making Exercises and Quiz Programs are also encouraged. Talented students are motivated to participate in extra - curricular activities, exhibitions and cultural competitions. The academic achievements of the students are extremely motivated and highly praised by the College on Graduation Celebration Day every year. Students, who score Ranks in the University Examination, are honored with Medals at the time of prize distribution function/

File Description	Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 63.33

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

1- Teaching–learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning etc. The Teaching –learning activities are made effective through illustration and special lectures. To acquire first-hand knowledge on the subjects and current practices students are engaged in field study. Lessons are taught through Power Point presentations OHP and LCD Projector to make learning interesting besides oral presenting methods.

Lecture method:

This conventional class-room-teaching method is commonly adopted by all the teachers, especially the language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.

Interactive method:

The faculty members make learning interactive with students by motivating student participation in group discussion, role - play, subject quiz, news analysis, discourse and questions/answers on current affairs and topic presentation on board.

Group Learning Method:

Group Learning allows the slow learners to develop problem solving, interpersonal, presentational and communication skills to confirm quality in learning with Peer Group. Under group learning, heterogeneous group of students comprising Fast, Average and Slow learners are divided into groups of 5 to 10 members. Group Discussion.

Experiential learning

The faculty members conduct learning environment by engaging in rich experiential content of teaching through experience, Teaching through demonstration, visual aids, Periodical Socio Economic visits, Organizing exhibitions, Presenting papers, Analyzing case studies and Participating and conducting quiz on theory topics.

The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 66.67

2.3.2.1 Number of teachers using ICT

Response: 8

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 190

2.3.3.1 Number of mentors

Response: 4

2.3.4 Innovation and creativity in teaching-learning

Response:**Innovation and Creativity in teaching- learning --**

Creativity and innovation are at the heart of a powerful shift occurring in our lives as society moves from an industrial economy to a knowledge economy. Many educators in fields ranging from business to the arts, from the humanities to the sciences, feel the challenge of teaching students to be creative innovators. There is growing recognition that to prepare our students for the demands of 21st century jobs, creative thinking, problem solving, communication, innovation, collaboration and critical thinking skills are equally important to academic and technical skills.

Thus at the College level, the challenge of teaching students to be creative and innovative relies on faculty expertise in delineating elements of creativity and innovation as measurable learning outcomes and establishing appropriate assessment measures as higher education moves toward standardized learning outcomes and assessments. This challenge is also an opportunity for faculty to enhance the teaching and learning and the scholarship of teaching creativity and innovation. Creativity and innovation are lifelong skills and practices that promote not only individuals but also our economy.

To bring the innovation in the institute about the teaching and learning, many activities are performed and this institute tries the best for progress. Excellent are selected and the weaker student are given separate education through Extra classes. All of the students are promoted for assignment so that their skills may be elevated. Students are given role play on different subjects such as English, Hindi, etc. The students are said to play role on any poet, any author, leader, freedom fighter, any singer or any dancer.

Students are promoted for group discussion among students to instill the matter permanently. Report writing, essay writing, paragraph writing etc. are performed to develop the writing skills of the students.

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 83.08

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 5.33**2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	00	00	00

File Description**Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)**2.4.3 Teaching experience per full time teacher in number of years****Response: 25.75****2.4.3.1 Total experience of full-time teachers**

Response: 309

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response: 0****2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response: 1.54****2.4.5.1 Number of full time teachers from other states year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Centralized Continuous Internal Evaluation System: Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Centralized Continuous Internal Evaluation (CIE) System to assess the aspects of a student's development on a continuous basis throughout the year.

Orientation on Evaluation Process: Students are made aware of the evaluation process through the following initiatives:- The orientation programs at the beginning of the session through public address system of the college Teaching Plan contains evaluation procedures.

Academic Calendar with CIA Exam dates

Orientation on changes and amendments in the evaluation process through Tutorial Meetings Display on the College and Department Notice Board, Result Analysis & Review Meeting: Result Analysis is done by the class tutors after every CIA Test. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of students is monitored by the Principal and necessary feedback is given to the concerned faculty members. The Head of the Institute conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance.

Progress Reports & Parents Meetings: The institution is keen on monitoring the performance of the students and reports to the Parents. Parents/ Guardians are advised to check the performance of their wards and take remedial measure if needed. The institute encourages the guardians to come to the institute discuss about the progress of their wards. Extra Classes are conducted for slow learners, absentees and those students who participate in Sports, NSS and other activities conducted by the institute. This practice helps struggling learners to update their object knowledge and helps them to catch up with their peers. External examinations of three hours duration will be conducted at the end of every session for all the theory papers and practical papers. Students should satisfy the eligibility criteria of 75% attendance in each semester to appear for University Examination. The students who have appeared are permitted to write their papers in both the semester examinations.

Representation in the Board of Studies:

The senior faculty members of the institution are appointed by the University act as the member of Board of Studies (BOS). In each meeting of BOS they suggest evaluation reforms and discuss any discrepancy in the Passing Board meeting. At the time of central valuation the examiners have the facilities to represent any out of syllabus questions. The chairman of the valuation Board takes necessary action. Supplementary Examinations are held for those students who have appeared the exam and failed in any one/two theory papers relating to completion of his/her degree.

Reappearing/Recounting/Revaluation

The students are informed about the Reappearing/Review schemes available to them. Retotaling is permitted for U. G. students who apply for it within the stipulated time on payment of prescribed fee. Review is permitted only for the papers written in regular U.G. examinations and not for appearing examinations.

File Description	Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The institution organizes class tests, unit tests, and monthly tests for internal assessment of the students. All the departments accordingly conduct all these tests. In addition to this, the departments organize departmental seminars, workshops and paper presentation activities to assess the students' attainment and progression. According to scheduled program, Semester exams are conducted. Students are given their progress report. Their weaknesses are pointed out. Suggestions are given to improve their performance. Some CCE answer books are preserved and documented. In the current academic year 2018-19, the internal evaluation examination at college level has been conducted in september/octomber and february/march

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- Institute Level Grievance Redressal Committee will look after college level grievances related to academic and non-academic matters.
- Grievance Redressal Cell of the institute helps the students to approach for general and personal grievances.

- After internal assessment, answer books are shown to all students. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation.
- The Head of the department primarily redress all grievances about evaluation, including the internal assessment marks awarded to the students. In case of dissatisfaction, the same is put before the Principal. The committee appointed by the principal looks after such grievances and redress the same.
- For the purpose of investigating unfair means used by students at the College level, the Student Grievance Redressal Committee shall be appointed by the principal. The committee shall have one/two senior faculty members.
- The Student Grievance Redressal Committee will function as a recommendatory body and submit its recommendations in the form of a report to the competent authority concerned, which issues final orders with regard to the penal action is taken against the students after taking into account the reported facts and findings of the case by the Committee and after ensuring whether reasonable opportunity has been given to the implicated students concerned in his/her defense, the principles of natural justice have been followed and the recommended quantum of punishment is in accordance with the guidelines laid down in this behalf.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

According to the rules of govt. and university, the institute follows the academic calendar. In year 2016-17 and 2017-18 both the system - semester system and annual system were performed. In 3rd & 5th semester, 4th & 6th semester there was zero classes and SWOC analysis were performed from 01 July – 08 July and on 26 Sep., 2017. From 10 July – 02 Nov. and 27 Dec., 2017 – 18 April, 2018 teaching and CCE were executed. In UG level the exams were performed from last week of October to first week of November. From the second week of November, 2017 and the last week of April & May, 2018 exam were performed. In the same manner the classes of annual system were started from 01 July. Thus, the institute completely followed the rules of Govt. academic calendar.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Outcome Based Education**Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution**

- The course outcomes of all the programs are available in the institution for students and staff. The affiliating university has defined the course outcomes at the end of each course and printed in the academic regulate as books. Individual copies of the regulation books are distributed to all the students which contain details of the course outcomes. Regulation books are also available in the library for student access. Orientation programs for newly admitted students are conducted every year in the beginning of the academic session to educate about all course outcomes. The course files and laboratory manuals are prepared by the faculty members in the beginning of each academic session. The college collects the feedback from the students on course structure, infrastructure, faculty, information resources, evaluation, and on the overall OBE system, to establish quality and continuously improve the program.
- The students and the professors are motivated. The speciality of the students and professors is displayed. Their short comings are also displayed. So That the students may get improvement and go on their progressive march. The Professors are appreciated by the principal of the institute for their excellent works on the various programs performed in the institute. The students are also rewarded for their good performance in the whole academic year. The teachers always try the best for the students' welfare and encourage the students to come out their Skills, especially in cultural program, literature, games & sports, youth festivals, and the celebration of jubilee of great leaders.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**Response:**

- The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and Program Specific Outcomes are as mentioned below: Method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and home assignment. Throughout the semester the faculty records the performance of each student on each course outcome. Average attainment in direct method = University Examination (80%) +Internal assessment (20%) Indirect assessment strategies are implemented by embedding them in Student Survey, Employer Survey and Alumni Survey. Few of the POs are assessed based on relevant developed rubrics. Finally, program outcomes are assessed with above mentioned data and Program Assessment Committee concludes the POs attainment level.
- The tools used for the assessment of POs/PSOs and their frequencies are given below: End of Session. University Examination. At the end of each session university conducts examinations

based on the result published by university. The course outcomes are measured based on the course attainment level fixed by the program. The Direct mode is used for the same. Assignments are given at the end of each chapter. The assignments are provided to students, such that students will refer the text books and good reference books to find out the answers and understand the expected objective of the given problem. It is the responsibility of the concerned subject teacher to ensure that most students are able to work out the assignments honestly. The questions asked in assignments are mostly aligned with Course Outcome of the respective Subject According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject are conducted. The Direct mode is used for the same.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 88.11

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 200

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 227

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

- The institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a Quality Based Education Cell to monitor and address for qualitative education by Dr. Mukesh Sharma
- **Functions of the Committee:** - Creating research culture among faculty members and students, motivating to undertake minor and major research projects from various funding agencies, guidance for publication of papers/articles in reputed journals.
- **Moto of the Cell:** To create employment opportunities to youth to increase individual savings that

will increase the per capita income, standard of living and thus revenue to the government

File Description	Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.15

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	3	1	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.46

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	2	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Extensive Activities carried out within 2013 to 2017. The activities carried out by the institute under NSS and NCC are as follows:-

- Shramadan as Cleanliness Drive (Swachchh Bharat Abhiyan), Blood Donation Camps, Tree Sapling, Water and Tree Conservation Program, Health Check up Camp, Awareness Program, Rallies on various social issues, Celebration of independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, No Vehicle Day etc, Anniversaries of great personalities, Road safety Abhiyan, Cashless activities under digital India, Special Camp (for one week) in adopted village.
- There are two platoons of NCC is there in the institutions each platoon includes 53 girls cadets.

Activities of NCC includes weekly parade, batalian level camps and national level camps like NIC camps, tracking camp, rock climbing camp, CACT camps are attendet by the girls cadets. They participates in various social work activities like campus clining, blood donations, Beti bachayo, adult literacy and cleanlyness.

- Their moto is unity and dicipline.
- We have a praposal from 35 MP NCC Bn Shivpuri to arragne one company that includes three platoons (of 160 cadets)

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 7

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	1	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 16.91

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
135	130	125	110	115

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Response:

- The optimal utilization is ensured through encouraging innovative teaching –learning practices. The available physical infrastructure is optimally utilized beyond regular working college hours, to conduct co-curricular activities/extra -curricular activities, parent teacher meetings, campus recruitments, meetings, seminars, conferences etc. The college building is used as an exam centre for University Examinations, PSC exams and Vyapam exams only.

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

- The institute encompasses a well maintained campus spread over 4.943 acre of serene green land. Institution engagement believes in the overall development of students. There is a lot of encouragement given to the students to participate in sports and cultural activities simultaneously and thus they are awarded and rewarded accordingly.
- The institution has a well equipped Sports room. The institution also has a Yoga Class room where students do meditation and even practice yoga. Qualified sports officer is appointed to take care of day to day sports activities of the college. College teams are formed to take part in state level and University level competitions and other inter college sports at various competitions. Sports event competitions are conducted in the interdepartmental level in an academic year and the winners according the outdoor games such as cricket, kabaddi, kho-kho etc., are well practiced and played by the students.
- **Cultural Activities:**
- Students are very much encouraged to participate in the cultural events held in the college like youth festival, Technical fests, Freshers, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are selected to participate in inter college competitions like dances, skits, mimicries, clay modeling, college and singing.
- The institute formed some committees to enhance the hidden talent of the students namely: Cultural Committee and Sports & Games Committee who play an excellent role for over all development of the Students' community personality.

File Description	Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 8.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- The Library of this institute is open from 10:30 am to 5:30 pm for all the students as well as all staff members of this institute. Library opening timing during Examination is 8:00 am to 6:00 pm. Reading room with 5 computers with internet connection is attached with the library for E-teaching-learning facility for the students. Adequate numbers of Text Books & Reference Books for the students are available in the Library. ST and SC students are provided free books & Stationary. The library is well furnished with text books, magazines, newspapers, and various other books for the preparation of many other competitive exams. Book Bank facility is available for the needy & poor students.
- This library has no full fledged ILMS. We use partial Library Management using Accession Register and Excel sheets. Accession books register, Issuing book register, Students physical attendance register are maintained in different forms manually. The College library maintains its day to day records by the library staff members.

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment**Response:**

s. no.	Account no.	Name of Book	Name Publisher	
1	sc/st 11	Bhartiya dalit samsya and samadhan	Madhya pradesh hindi granthsi acadmy	N
2	ugc/gen/66	karyshil mahilayan and samajik paribartan	printable jaipur	ja
3	ugc/gen/72	Bhartiya videsh niti ki badalti abdharnayen	printable jaipur	sh
4	ugc/86	prasad ke natako ke naaripatra	jay bharti prakashan alahabaad	si
5	ugc/84	Lahero ke raajhans	rajkamal prakashan	m
6	ugc/76	Bhartiya viesh niti ka mulyankan	printable jaipur	oj
7	ugc/77	Manav Adhikaro ka sanghrsh	baaji prakashan new delhi	sn
8	ugc/80	Manorama vigyan ka sampurn kosh-1998	pointer pavil sharma jaipur	m
9	ugc/78	Sotantra Bharat ke 50 bars	pointer pavil sharma jaipur	go
10	ugc/83	karmbhumi	sahitygaar jaipur	pr
11	sc/st 65	Anusuchit jaati/janjaati samvandhi samvedhanich upband	himalaya public house Mumbai	ga
12	ugc/67	Aadhinik jeevan and paryavarana	prashad prakashan delhi	sh
13	ugc/68	Research methodology methods tools and technique	mangaldub publication jaipur	ja
14	ugc/69	Sareer rachna kriya vigyan and Svosthya shiksha	friends publication delhi	dh
15	Govt./282	Six ages of english poetry	george allen pvt. Ltd. Bombe	w
16	Govt./315	Principal of littarecy criticism	sahitya gwalior prakasan mandir	gh
17	Govt./309	Early 19th century english poetry	sahitya gwalior prakasan mandir	ka

19	Govt.1257	vigyan and takniki	raj hansh prakasan mandir	B
20	Govt.1301	vigyan and samaj	sahitya bhawan prakasan agra	g
22	Govt.1381	madhya pradesh samanya gyan	upkar prakasan agra	ja
23	Govt.1454	Raajneeti ke mul Aadhar	universal book gwalior	m
24	Govt.1941	Bharat ka itihaas	jain bharti prakasan merath	ga
25	Govt.1982	Madhya pradesh ek Bhogolik Aadhyay	prabhudayal publising house	pr
26	Sc/st/2337	Madhya pradesh ka Aarthik vikaas	Madhya pradesh hindi granthsh	acadmy
27	Sc/st/2668	Aadhunik kaavya sangrha	Madhya pradesh hindi granthsh	acadmy
28	Govt./2824	Madhya pradesh mul bhut niyam	Madhya pradesh hindi granthso	acadmy
29	Ugc/75	Gandhi vichaar darshan dharm raajneeti and dharmneeti	manav pablication	si
30	Ugc/73	antarrashtriya samvandh	atlantik publication new dehli	gu
File Description			Document	
Link for Additional Information			View Document	

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above**B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years

(INR in Lakhs)**Response:** 1.09

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.19	.697	.901	1.013	1.65

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 0.98

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 20

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

- Institution has well developed IT facilities including Wi-Fi. Adequate number of computers with printers, scanners and high speed internet are available in office, semester cell, computer room and library. All computers are in LAN with internet bandwidth speed of 60 mbps.
- There are 16 computers and various application software installed at different locations in the institution.
- The reading room attached to library, have computer facility with NET connection.

File Description	Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio**Response:** 54.29**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)****>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response:** 5-20 MBPS**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 0**4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- The physical and academic facilities including classrooms, computer laboratories and computers have been provided to the students in the college. The students seek admission to desired courses including a practical course like Zoology, Botany etc for which they pay fees as per the university guidelines at the time of admission. In addition to non-salary grants are allocated for the maintenance of the the class room with other allied facilities which are the part of the teachinglearning activities. The newly installed white boards and class room furniture facilities are utilized regularly by the students. The non-teaching staff members are engaged in cleaning and maintenance of the classrooms. Regular sweeper is available in the institution. The institute allocates proper budget for the cleanliness of the college premises.
- The college has lush green campus maintained by the staff and students. The institution has adequate number of computers with internet facility. The utility software is installed and updated according to the requirement. All the stakeholders have equal opportunity to use these facilities as per the rules and policies of the institution.
- Computer lab is available to those students who opted for the subject during their active teaching hours. One computer with internet facility has been provided in the library for the students & staff. All these computers are well maintained. The ICT smart class room is maintained by the supplier as it is in warranty period of the instruments. The college website is maintained and updated regularly.
- Water facility is good enough and adequate. One Aquaguard with cooling systems is available for safe drinking water to the students. Water storage tanks are being cleaned regularly at the intervals of three weeks by the fourth class staff of the college.

File Description	Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 20.13

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
419	411	362	393	373

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

7.Yoga and meditation**8.Personal Counselling****A. 7 or more of the above****B. Any 6 of the above****C. Any 5 of the above****D. Any 4 of the above****Response:** B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**Response:** 10.69

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
85	66	69	106	64

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.23

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	03	02	01	01

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 29.52

5.2.2.1 Number of outgoing students progressing to higher education

Response: 67

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	2	1	1

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

- College creates a platform for the active participation of the students in the various academic & administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules & regulations and execution skills. Each council has a representative council, which is called Class Committee which includes student as a member.
- The members bring forward the views and suggestions of the entire class about Respect to the faculty, subjects, syllabus methodology and other related activation.
- The composition of committee is of one topper, one average and one slow learner students (the one who has more integrity with other students) of each class and are nominated as class representatives.
- The Student Council of the institution helps students to share their ideas, interests and concerns with teacher and Head of Institution. They often help raise funds for/ activities, like social work and college reform.
- **The institution formed 7 committees to the welfare of students which are:-**
- Library committee, Literacy & Cultural Committee, College Academic committee, Discipline & Anti-Ragging Committee, Sports & games Committee, Red Ribbon Committee, Women's Protection Committee. The funding for various activities of these internal bodies is provided by the Janbhagidari Samiti constituted in the institute.

File Description	Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 10.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	11	11	09	10

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

- The institution has a network of old students. At present scenario, it is the backbone of the institution. The institution rests on the rich history of the student's success and glory. Association regularly meets and interacts with the management. The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments and career seeking. The alumni also help the institution by influencing industries and other agencies in getting placements for the institution.
- The alumni has expanded and strengthened it with new enrolments. The alumni appear for various activities and their suggestions are taken into account. The Institution has a social networking page and a separate link in the website where the Alumni can register and connect to share their ideas. Alumni Association has formed in the college minimum one meeting of the association is held per year. The members attend the meeting and give their valuable suggestion for improvement and development of the institution.
- **Alumni Benefits for Students:**
 - 1- Personality Development Program
 - 2- Career Guidance
 - 3- Industry Institute Interaction
 - 4- Placement assistance
 - 5- Project Assistance for final year students

File Description	Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs) ? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 2

5.4.3.1 Number of Alumni Association / Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The institutional body is reflective and the prime focus is on the vision and mission of the institute.

Our Vision

- To provide holistic education to girls students in order to foster honesty, competency and professionalism in them.
- The vision of our college is to shape the young girl students into good human beings and citizens who will contribute to the democratic values of equality, liberty, secularism, social harmony and welfare of the weaker sections of the society.

Our Mission

- To educate and authorize the learners to realize their potential through righteous blending of knowledge skills and values for serving society.
- Help girl students, staff and teachers to understand the importance of values and professional ethics to ensure lasting happiness and prosperity.
- To develop technical skills.
- To face challenges of society.
- To develop language skills and computer awareness to face modern need.
- To promote core values and work place values.
- To inculcate value-based education in girls students.
- The institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a Quality Based Education Cell to

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

- The institution follows the policy of decentralization. The College Administration and janbhagidari samiti delegates all the academic and non - academic decisions based on policy to the college Committee headed by the Principal. The college committee formulates common working

procedures and entrusts the implementation through departments. The department coordinator manages day to day activities of the department and keeps a track of co-curricular and extra-curricular activities in the College. Other units of the college like sports, arts, library etc. have operational autonomy under the guidance of the various committees /associations and students are involved in various departments in the decision-making process.

- student and concern professor actively participate in the decision making process related with college administration through these committees/clubs/ associations.

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- The college management gives liberal freedom and tractability to the Principal together with the department committees to lead all the academic activities of the college. They regularly meet and take necessary steps to formulate and implement strategic plans of the institution. Invited suggestions from senior staff and to study the impulses of the institute in general and take steps for further improvements as far as they are within the capacity and recommend the management for modification
- Regular meetings of the Councils, the feedback system (Regular feedback from Stake holders, Staff and Students), regular visits of the Principal and interaction with faculty.
- The institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

- The university and the guidelines framed by higher education Department are included in the organizational structure of the institution. A committee comprising faculty members and administrative staff is involved in the planning and implementation, academic audit and evaluation.
- There are different bodies that give academic and administrative leadership to the institution. An optimum level of decentralization through the autonomous departmental system and participative decision making process are well in practice.

Service Rules:

- The institution strictly follows the service rules according of the UGC and State Govt. norms. It has been uploaded on the website too. The institute runs for 8 hours in working days The teaching and non – teaching faculty have the benefits of PF, ESI, Casual Leaves, Earned Leaves,

Medical Leaves and Maternity leaves etc.

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Committees- Academic enhancement, administrative and infrastructure development are the main objects of the institution. For achieving this purpose various committees have been formed which function and monitor the aforesaid activities. Committees are as follow.

- Teachers council
- RTI Committee
- UGC Committee
- Semester Cell
- Personality Development Cell
- Sports Committee
- Academic Council
- Council of Student union And annual function
- Internal Quality assurance cell
- Conduction of Youth Festival Committee
- University Examination Cell
- Janbhagidari Committee
- Swami Vivekanand Career Guidance Cell
- Scholarship Committee
- Environment Conservation Committee
- Library Reading Room Committee
- Admission Committee
- Purchase Committee
- Write off Committee
- Women Protection Cell
- Internal Audit Committee
- College Development Council
- CM Help Line Cell
- Carrier Counselling Committee
- Disciplinary committee
- Council of Raging Control
- Legal Cell
- Rusa, world bank Committee
- NAAC Committttee

Each Council/Cell conducts meetings desired and takes decision accordingly.

Governing Body - Janbhagidari Samiti is the governing body of the institution which governs and directs to function in favor of institutional development. The Samiti has a President appointed by state government. Apart from the president the Samiti comprises about 16 Members, including a secretary, an incharge officer, representatives of M.P. & M.L.A., senior Students, representative of student union, senior faculty member and one member from non teaching staff.

Minutes of Meetings -

The Janbhagidari Samiti Meeting was held on 08-03-2019. Twelve members and executives were present in the meeting and four issues in total were discussed.

01- Approval of prior meeting decisions.

02-Approval of accounts for the financial year 2017-18

03- To start regulars courses in science and commerce faculty at U.G. level.

04- To enhance the water facilities pure drinking water facility for students & staff.

Decision of the body-

1st-- Approved those decisions, taken in previous meeting.

2nd – The work should be done with the collaboration of District Planning Board & Janbhagidari president.

3rd – Increase of honorarium paid to computer operator praposal for furniture repairing and fans repairing, praposal for CCTV camera, praposal for toilets and water supply and establishment of canteen for staff and students.

File Description	Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

1. Faculty members are promoted for self development programs and higher education.
2. Various leaves are granted to teaching and non-teaching staff such as casual leave, earned Leave, medical leave and maternity leave.
3. Employee Provident Fund for teaching and non - teaching staff.
4. Loan facility is available for institutional staff through nationalized banks.
5. The Institute provides uniform to non-teaching staff (Security Personnel and peons).
6. Accommodation facility to watchman.
7. There is a group insurance scheme for teaching and non-teaching staff.

File Description	Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	1	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**Response:** 21.88

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	8

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

YES, The Performance Appraisal Reports (PBAs) prepared on the basis of feedback obtained from students and faculty members good feedback to faculty and help them in understanding the changing needs of students. After the analyze feedback report our faculty members made appropriate changes in the teaching learning programming in the institute.

The institution has performance based appraisal system for the Assessment of teaching and nonteaching staff. The Appraisal report is based on the Annual performance of the employee on the basis of their work. It is also based on his/her behavior with the students, colleagues and administration.

All Teaching and Non-Teaching staff filled prescribed Performance related with official behavior and reviewed by the HOD and Principal to concern employee for smooth functioning..

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The institute has a mechanism for internal and external audit. of an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure of the Institute each year. A burasur appointment by the principal for the checking and verification of the vouchers, transaction and cash book for the internal audit work in each financial year. Likewise an external audit is also carried out on an elaborate way on yearly basis. The institutional accounts are audited regularly by both Internal and external audit by C.A. and statutory Bodies. So far there have been no major findings / objections in Accounts. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system.

File Description	Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 15.81

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.26	4.24	2.81	2.83	2.67

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

- The availability of fund is essential for any organization, society, family or co-operatives but the immovability of fund is even more important. If the immovability is in the right direction, coordinated then the level of progress in high otherwise it becomes ineffective even though the fund is available. Therefore the immovability of fund is important for the development of organization.
- The principal and the committees of the college are monitoring the use of resources received from the state government, UGC, Non-Government (Janbhagidari) funds. The allocated funds are utilized to purchase equipments, Infrastructure Development, seminars, workshops and conferences etc.
- The administration and finance committee and the management board, review the use of resources including audit, budgets and accounts. They make recommendation for better handling of resources and effective mobilization of available funds.
- For the smooth working of the institute a Janbhagidari Committee has been constituted. Janbhagidari committee study its own field and analyses to requirements and then forwards its' to College management committee with expected expenditure and planning. The Janbhagidari committee looks over these requirements minutely and then adding the future aspects and planning, forward it to finance committee for clear opinion. Finance committee goes through minutely all the suggestions and analysis and then act accordingly for the betterment of students, professors, non-teaching staff. Their report is finally handed over to management committee.

- For the effective teaching and learning process it is very important that the environment and campus of the institution should be clean and attractive. The entire college staff and students are always ready for it. In campus the greenary is maintained.
- There is always a need for maintaining and upgrading the facilities provided by the institute from time to time. In addition improvement in infrastructure and free campus is also needed. For the maintenance of instrument and equipment fund provide by the UGC.

File Description	Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

- I.Q.A.C has worked in our institution which take necessary action for the Qualitative Education. Cell gives the direction for the conduction of academic activities encourage of social services neat and clean environment in the campus.
- I.Q.A.C monitoring the performance of difference activities, awareness programs, extension activities and rallies organized and conduct by NSS students in the campus or out-side of the campus.
- Members of IQAC motivate to student for the good reading habits, interest about study, communication skills and participation in social activities.

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Aware the student for the honour of national anthem song and motivate to work done on environment integrity and unity.

- To preserve the national integrity and unity.
- To help in natural disaster and national preservation.
- National brotherhood (on the basis of religion, cast, language etc) to preserve the honor of human.
- To honor of our culture and preserve it.
- To save the natural environment such as rivers, lakes, forest, ponds, wild animals and care about

their cleanliness and survival.

- To develop the scientific and human perspective, try for reawakening, to develop a habit of curiosity in self.
- To be safe from violence, to save universal properties to work on the direction of bringing novelty and sub liny by group activities.
- Institute try to develop good habits & strong in the student.
- Faculty members try to develop scientific attitude in students.

College administration giving to opportunity for the students in different out-side activities like SVEEP and VVPAT awareness programs in rural areas.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The plan of action chalked out by the IQAC in the beginning of the session towards quality enhancement and the outcome achieved by the end of the session

Proposed work on year 2014 - 15 –

Plan of Action:

1.Construction of computer lab.

Proposed work on year 2016 - 17 –

1.wash room for girls

2.Construction of computer cell

Proposed work on year 2017 - 18 –

1Renovation of Girls toilet.

2.Up-gradation of Science labs.

3.Maintenance and replacement of old electric fans, tube lights and damaged electric wire.

Achievements of previous year proposed work –

- Completion of the computer lab.
- Completion of volleyball play ground.
- Completion of ramp for disabled persons.
- Up-gradation of library and science labs are incomplete

Maintenance and replacement of old electric fans, tube lights and damaged electric wire work completed.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 7

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	2	2	0

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

- Safety and Security

The institution has Women grievances cell which looks after the issues pertaining to women in particular. Women Grievances cell is capable of dealing the cases (if any) very confidently with its team of Principal, functional head of the cell and a few women faculty members. The cell also conducts different activities to encourage women to fight against any kind of injustice resulting from gender bias. Women's Protection Committees are activated in the Institution and regularly observe the related activities.

- Counseling

It can be stated with due pride that in the institution the incidents of sexual harassment of women students are nil due to the discipline in the campus. The counseling of women is regularly conducted by the Women Protection Committee for any type of inconvenience girls students can contact to women grievance cell and ragging committee members. Their mobile numbers are displayed in the campus

- **Common Room**

The campus is proved to be very secure due to its well-maintained security system. Girls Common Room is available in the premises. The management is concerned about health and security. We organize workshops for stress free life by the selected resource persons. Faculty counselors are always available to counsel the girl students if needed.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 10

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1.5

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1.5

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

- Solid waste management –

01-Waste management action is taken in the institute regularly.

02-The institute campus cleaning regularly and use of polythene is banned.

03- The instructions are given to the students regularly about the clean campus and use of dust bin.

04-Temparing of the furniture (Repairing of broken furniture)

05- Wear in tear furniture is kept in store room.

- Liquid waste management-

Sewage Water Tank Facilities available. So that no storage & sewage water . Flow through drain so that no storage of sewage water.

- E-waste management-

E-Wastage are not garneted in institution, Official use and computer labs computer are uploaded antivirus software NSS and NCC Students manage the availability of food and water for the birds in the college campus during summer season.

Institute organized the awareness programs for the students about proper and optimum utilization and management of available recourses.

After maintenance and replacement work of electrical items waste material re-used in needed places in our campus.

File Description	Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

We have rain water harvesting system in the college. The college ground level is maintained in such a way that all the rain water drains in to a pit made for this purpose in the campus. However we have made a proposal for its maintenance from the world bank scheme

Aqua water is provided for the drinking purposes. In spite of having maximum number of students, the institution does not face any water crisis even in the summer time. Even this building has a provision to direct the rain water directly to garden so as to maintain greenery in the campus.

File Description	Document
Link for Additional Information	View Document

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:**a) Bicycles**

The faculty members and students residing nearby are encouraged to come by bicycles. Thus we prevent the emission of carbon dioxide in the campus.

b) Public Transport:

The institution is located just less than 1 km from the highway. So we encourage our faculty members and students to use the public transport for safety, security and fuel conservation. More than 20% Students in this institute come from public transport buses and 70% students come by bicycles. So an effort made by this institute for their ease and comfort.

Pedestrians Friendly Roads

The campus has wide, well maintained road, covering every nook and corner of it. The surrounding Walker's also use our road fervently in the early mornings and late in the evenings. The front part of this institute is paved with concrete and pour block.

Plastic free campus:

Use of plastic bags and cups are prohibited in the campus. Even in the college usage of steel plates/ leaf plates and steel cups or paper cups are mandatory. So the institute tried to make the campus free from plastic and polythene.

Paperless office:

- The accounts/office and academic information is stored and maintained through systems and also manually.
- The complete campus is enabled with Wi-Fi connection, making it much easier for use of free network.
- The official information and circulars are preferred to be sent through mails and then by post.

Green landscaping with trees and plants:

The institute has taken several measures for planting to make Green Campus. Tree and sapling plantation in the campus is the regular activity of the NSS.

File Description	Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.98

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.036	.027	.030	.030	.036

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**Response: 5**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	1	1

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff****Response: Yes****File Description****Document**

URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics

[View Document](#)**7.1.13 Display of core values in the institution and on its website****Response: Yes****File Description****Document**

Provide URL of website that displays core values

[View Document](#)**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response: No****File Description****Document**

Details of activities organized to increase consciousness about national identities and symbols

[View Document](#)**7.1.15 The institution offers a course on Human Values and professional ethics**

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 18

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	3	2

File Description

Document

List of activities conducted for promotion of universal values

[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

- Birth day or jayanti celebration of great Indian Martyrs and freedom fighters is organized in this institution on the occasions. Mahatma Gandhi, Swami Vivekanand, Dr. B.R. Ambedkar, Jawaharlal Nehru, Dr. Radha Krishnan, Pandit Deendayal Upadhyay, Indira Gandhi, Dr. A.P.J. Abdul kalam are some of the popular personalities included in such programs. National Festivals like Independence Day, Republic Day, Voters day, woman's Day, Environment Day, Mother's day, teacher's Day NCC day. In the Youth Festival debates, songs, speech, Rangoli, dance competition are organized by institute. Eminent personalities & social workers are invited in such special programs. Student inspired from these programmes and personalities and show many other programmes are organised in the college.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

- This institution believes in maintaining complete transparency in its financial, academic, administrative & auxiliary functions. Considering the financial matters institute appoints internal & external auditors every year. This decision is always taken unanimously in the general body meeting (Governing Council meeting). Audited statements regarding financial activities are circulated to all the concerned members of the Governing body. Through internal Academic & Administrative Audit (AAA) the transparency is maintained. All the stake holders are involved in A & A Audit. The information regarding the institute is freely made available to the public through our website <http://www.mphighereducation.nic.in/igggcshivpuri>. As the institute is under RTI all the information is made available to the public. This institute always takes care of the students from their enrollment to their overall development. Recruitment of faculty & all necessary procedures are practiced as per the guidelines given by higher education department, University & UGC.
- All circulars regarding, students, teaching staff & non teaching staff are circulated & displayed on the notice boards. Local management committee (LMC) is the highest decision making authority consists of members from the, teaching staff & non- teaching staff. Planning & execution of different auxiliary functions are discussed & decided in this committee which is communicated to all stake holders of our stakeholders.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:****Innovation and best practices in student support service.**

1. Carrier cell supports students in getting placements.
2. Civil responsibilities are inculcated in students through NSS.
3. Committees like IQAC Cell, student council. Grievance redressal cell, anti-ragging committees exist to ensure effective functioning of the institute.
4. Moral and ethical values such as social justice, eco-consciousness, sense of equality are inculcated in the minds of student through community oriented extension services carried out by the institution.

Innovative Infrastructure and best practices

1. Emphasis is laid on green initiatives and energy conservation to make the campus eco friendly.
2. The institution has a 'Jan Sunvai' (Public hearing) committee which addresses the public grievances. The Head of the Institute is the chairperson of this committee. The committee meets every Tuesday during which anyone from the parents, students, college staff and the general public can come with grievance or suggestions related to college activities.

File Description	Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Response:

1. NSS [National Service Scheme]
2. NCC [National Cadet Corps Scheme]

1- Objective of NSS and NCC

- Education through community service and community service through education.
- Empowerment of youth through imparting holistic education to make them responsible citizen of the society.
- Development of student's personality through community service.
- To develop a national consciousness among the youth with social awareness.
- To strengthen the spirit of service and sacrifice among the young generation.
- The NCC unit of this college is the leading and dominating unit in the region.
- One Cadet - Vaishali Pal has been declared as the best cadet of 35 MP NCC Bn Shivpuri.
- Kanika Gautam and Aditi Singhal from this college were selected from all MP cadets for mountaineering camp at Uttarakhand.
- In the Republic Day parade the cadets of this college got first position in march past at district level competition.

The Context

- The scheme of NSS is sponsored jointly by the Human Resource Development Ministry and youth affairs and sports department.
- The aim of the scheme is to raise such a social and voluntary organization which will ensure the participation of the youth in social service.
- This College has been sanctioned one unit of N.S.S. The unit is affiliated to the NSS and youth welfare Department of Jiwaji University Gwalior. Total sanctioned strength of students per academic session is 100.
- The NSS unit of the college has been very active and the volunteers do organize yearly, regular activity and special camps at different villages where their works and devotion has always endeared them to the local inhabitants.

Achievement of aims

- N.S.S. and NCC unit of the institute has successfully conducted various socio cultural activities like Water Conservation Drive, Tree Plantation, Literacy Drive, and AIDS Workshop, Swacch Bharat Abhiyan etc.

Our problems

- Lack of funds for regular activities of N.S.S. unit.
- Lack of recourses for conducting innovative programs of N.S.S. unit.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Our future planning is development of infrastructure and academic development through WORLD BANK IDP Scheme. MOU is signed for World Bank IDP scheme. This institute is making plan to develop teaching hall, sport activities hall, seminar workshop, training programs for teaching staff and students up gradation of classrooms into smart and virtual classes, extension of class rooms, guest rooms, Water harvesting system, construction of four laboratory for science faculty, Store room, botanical garden One MOU is signed for Generation of Solar Energy etc.

Concluding Remarks :

No doubt, this only girls college of Shivpuri has some limitations but we can say with pride that our college is only hope for tribal, rural and semi - urban girls, who are passionate to be an empowered woman. Our many allumani are performing wonderfully their duties in the all spheres of life and we strongly believe that it will be continue in progressive dimensions. College mission and vision is our goal and dharma to perform our duties.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>2</td><td>3</td><td>2</td><td>2</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>00</td><td>00</td><td>00</td><td>00</td></tr></table> <p>Remark : None of the attached proofs verify and support the HEI claim of participation of the full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1	2	3	2	2	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	2	3	2	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	00																	
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>760</td><td>710</td><td>699</td><td>735</td><td>736</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>00</td><td>00</td><td>00</td><td>00</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	760	710	699	735	736	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
760	710	699	735	736																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	00																	
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p> <p>Remark : As per the HEI data attached with the Metric in response.</p>																				
2.1.2	Average Enrollment percentage																				

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
760	710	699	735	736

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
261	263	229	253	212

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1110	1080	1080	1080	1080

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
390	360	360	360	360

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
380	355	350	367	368

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
195	176	143	90	131

Remark : As per the HEI data attached with the Metric in response. Number of actual students admitted from the reserved categories year-wise cannot be more than the Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise.

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	4	3	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	00	00	00

Remark : As per the HEI data attached with the Metric in response. The HEI had given names only and not attached, neither details of the PhD degrees nor copies of the degree. full time teachers with Ph.D. The HEI was requested to attach attested copies of PhD degree in respect of each of the full time teacher and whether recognized as PhD guide. The awardee should have been awarded the degree or notified by the University. Registration, Provisional degrees or thesis submitted are not eligible. The HEI has attached 02 documents only. While one of these (Anita Kaimor) is provisional certificate the other (Sheela KumariFeb 2018) is Notification.

2.4.3 Teaching experience per full time teacher in number of years

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 305 years

Answer after DVV Verification: 309 years

2.6.3 Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 637

Answer after DVV Verification: 200

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 642

Answer after DVV Verification: 227

Remark : As per the HEI data attached with the Metric in response.

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	3	1	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
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1	1	3	1	2
---	---	---	---	---

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	2	2	7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	2	1

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : ≥ 50 MBPS

Answer After DVV Verification: 5-20 MBPS

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 211

Answer after DVV Verification: 67

Remark : As per the HEI data attached with the Metric in response and the HEI statement in the response dialogue box..

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	2	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	19	19	17	18

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
13	11	11	09	10

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

Answer After DVV Verification :

--	--	--	--	--

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	0	0

Remark : As per the HEI data attached with the Metric in response.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	1	1

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	6	5	7	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification

5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: E. None of the above

7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>2</td><td>2</td><td>2</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>2</td><td>2</td><td>2</td><td>0</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	2	2	0	2017-18	2016-17	2015-16	2014-15	2013-14	1	2	2	2	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	2	2	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	2	2	2	0																	
7.1.3	<p>Alternate Energy initiatives such as:</p> <p>1. Percentage of annual power requirement of the Institution met by the renewable energy sources</p> <p>7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH)</p> <p>Answer before DVV Verification : 10</p> <p>Answer after DVV Verification: 00</p> <p>7.1.3.2. Total annual power requirement (in KWH)</p> <p>Answer before DVV Verification : 10</p>																				
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <p>1. Physical facilities</p> <p>2. Provision for lift</p> <p>3. Ramp / Rails</p> <p>4. Braille Software/facilities</p> <p>5. Rest Rooms</p> <p>6. Scribes for examination</p> <p>7. Special skill development for differently abled students</p> <p>8. Any other similar facility (Specify)</p> <p>Answer before DVV Verification : C. At least 4 of the above</p> <p>Answer After DVV Verification: D. At least 2 of the above</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years</p> <p>7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p>																				

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>2</td><td>2</td><td>2</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>0</td><td>2</td><td>1</td><td>1</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	2	2	0	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	2	1	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	2	2	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	2	1	1																	
7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p> <p>Remark : The HEI reports attached with the Metric do not exhibit activities oriented towards increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations. The reports pertain to extension activities.</p>																				

2.Extended Profile Deviations

ID	Extended Questions					
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 15 Answer after DVV Verification : 92					
2.1	Number of students year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14
2017-18	2016-17	2015-16	2014-15	2013-14		

760	710	699	735	736
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Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2031	1898	1868	1964	1967

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
470	450	450	450	450

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
195	180	180	180	180